

# YERMO COMMUNITY SERVICE DISTRICT

DATE: December 21, 2010  
38315 McCormick St.  
Yermo, CA 92398

6:00 PM  
OPEN TO THE PUBLIC

## Regular Meeting Minutes

**PARTICIPATION IS INVITED:** *THE PUBLIC IS INVITED TO ADDRESS THE BOARD OF DIRECTORS ON ALL ITEMS ON THE AGENDA.* Anyone interested in commenting on an Agenda Item during any Board Meeting must submit a "Speaker Card" which is available on the front table of the Board Room, or from the Board Secretary. The "PUBLIC COMMENT" section below is the appropriate time for the public to address the Board.

**CALL TO ORDER:** President Smith Time: \_\_\_\_\_ 6:00 pm \_\_\_\_\_

**PLEDGE OF ALLEGIANCE:** Mike Henderson

**INVOCATION:** Greg Heldreth

**ROLL CALL:** General Manger Bryson: President Smith, VP Berner, Director Weems, Director Chavez and Director Walker

### **PRESENTATIONS:**

- 1. PRESENTATION OF \$150,000 GRANT BY BEVERLY LOWRY AND KIMBERLY COX, MWA BOARD MEMBERS** Information Item only. Beverly Lowry and Kimberly Cox presented the Board of Directors a check for \$150,000 from the Mojave Water Agency for the purchase of the Yermo Water Company.
- 2. RECOGNITION OF SERVICE FOR BOARD MEMBER ORLANDO CHAVEZ**  
**Recommended Action:** Information Item only. Orlando Chavez was recognized for his dedication on the Board and to the community.

### **PUBLIC HEARINGS**

- **PUBLIC COMMENTS:** *this is the time and place for the general public to address the community service district on matters within our jurisdiction that are not currently on the agenda. State law prohibits the board directors from addressing any issue not previously included on the agenda. The community service district may receive comment and set the matter for a subsequent meeting. Speakers are asked to **limit their comments to five minutes; yielding time to another speaker is never allowed.** All "speaker cards" must be received prior to the agenda item being addressed.*

**REVIEW AND APPROVAL OF AGENDA:** *this is the time for members of the board of directors to call for rearranging the order of the agenda; adding items to or **removing items from the agenda; or removing items from the consent calendar for discussion** and/or separate action. Motion: \_\_\_\_\_ Berner \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Chavez \_\_\_\_\_ : All*

### **STAFF REPORTS**

- Clerk of the Board-Vice President Berner : Checks totaling \$12,000 and deposits totaling \$34,000 for the month
- Fire Commissioners Report-Director Walker : Continues to improve training and equipment. Several major calls. Notes the improvement in relations with neighboring fire departments and agencies. Christmas lights were strung on the fire station.
- Fire Chief's Report-Chief Smith : Received supplies at no cost. The water tender is being repainted voluntarily by a local company. Recognized Vivian Vargas, Fire Fighter Auxiliary, for her work for the department and presented badge to be placed on Clif Vargas, Fire Fighter, for reaching six months of service at the department.
- District Park Maintenance/Street Lighting-Director Weems : Maintenance is ongoing, will report at next meeting.

- o Blight / Graffiti Abatement-Director Walker : Nothing to report
- o Water- President Smith/Vice President Berner : Nothing to report
- o General Manager – Erin Bryson : Will report at next meeting

**BUSINESS OF THE BOARD OF DIRECTORS:**

**CONSENT CALENDAR ITEMS** : Motion: \_\_\_\_\_ Chavez \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Weems \_\_\_\_\_ : All

- 1) **Approval of Regular Minutes for the meeting: November 16<sup>th</sup> 2010**  
**Recommended Action:** Approve and ratify minutes.
- 2) **Correspondence:**  
**Recommended Action:** Review, approve OR pull for discussion if necessary.
- 3) **Calendar:**  
**Recommended Action:** Review, approve & sign OR pull for discussion if necessary.
- 4) **Bills To Be Paid:**  
**Recommended Action:** Review, approve & sign OR pull for discussion if necessary
- 5) **Development and Adoption of CSD Policy Manual (section by section):**  
**Recommended Action:** Review, approve & sign OR pull for discussion if necessary

**OLD BUSINESS/ACTION ITEMS:**

- 1) ACTION ITEM:  
**Recommended Action:** Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_

**NEW BUSINESS / DEFERRED ITEMS:** (Items previously tabled or pulled from Consent Calendar will be considered by the Board of Directors at this time).

- 1) INFORMATION ITEM: Swearing in of Paul Ray (new director), Geoff Berner (incumbent) and Scott Walker (incumbent). –Kimberly Cox-  
**Recommended Action:** Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_
- 2) ACTION ITEM: Review and information reference request for Mojave Water Agency to provide money. –RWS-  
**Recommended Action:** Motion: \_\_\_\_\_ Weems \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Ray \_\_\_\_\_ : All  
 Acceptance of money from Mojave Water Agency
- 3) ~~ACTION ITEM~~ INFORMATION ITEM ONLY: Review of November 19<sup>th</sup> 2010 California Department of Health request for additional actions. –RWS-  
**Recommended Action:** Motion: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_  
 Job requirements and duties for employees of Water Company

**BOARD OF DIRECTOR REPORTS:** (requests for future Board Items / comments on projects / suggestions for future awards / requests for invited guests / )

Board President Smith: Nothing to report

Vice President Berner: Mojave Water Agency invited Yermo CSD to ethics training. Four attended on December 13, 2010

Director Weems: Nothing to report

Director Chavez: Nothing to report

Director Walker: Nothing to report

**CLOSED SESSION:** (Employee Evaluation / Discipline / Dismissal / Real Property Negotiations / Conference with legal counsel / etc. / per Govt Code 54954.5)

**ADJOURNMENT** Motion: \_\_\_\_\_ Weems \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_ Walker \_\_\_\_\_ Time: \_\_\_\_\_ 6:30 pm \_\_\_\_\_

*I hereby certify, **UNDER PENALTY OF PERJURY**, that this agenda had been posted 72 hours prior to the stated meeting in a place accessible to the public.*

*Posted on 17<sup>th</sup> day of December, 2010.*

*Approved:*

\_\_\_\_\_  
*Robert W. Smith, Board President*

\_\_\_\_\_  
*Erin J. Bryson, General Manager/Treasurer*